



American Association of University Professors

Academic Freedom for a Free Society

Hiring Full Time Executive Director

The Oregon State Conference of the American Association of University Professors (AAUP-Oregon) is looking for an Executive Director. Four years ago, faculty at the University of Oregon, Portland State University, and Oregon State University came together to revive the state organization of the AAUP. Since that time, the state conference has established itself as a voice for faculty in Oregon and an important partner with other higher education unions and student groups, legislatively and on campuses. The Executive Director plays a key role in the communication and coordination of faculty activity in Oregon.

The Executive Director's work involves:

- Working with the President and the Executive Committee in the development of the organization.
- Supervising, coaching and evaluating the small staff.
- Planning strategically for both short-term and long-term goals.
- Working with the Treasurer and budget committee to prepare the annual budget and maintain financial records.
- Preparing financial records for, and overseeing, the annual independent audit.
- Coordinating the work of the organization including organizing, training, and leadership development.
- Building the legislative program by working with the contract lobbyist and legislative committee to maintain relationships to legislators on higher education issues.
- Working with our partners at AFT and national AAUP staff on joint organizing projects.
- Supporting the development of AAUP Advocacy Chapters at colleges and universities across the state.
- Staying in regular contact with and providing support to the affiliated local collective bargaining chapters of AAUP.
- Speaking for the organization within the parameters of Association policy.
- Managing communications and publications.
- Promoting the purposes of AAUP-Oregon as stated in its governing documents and policies.
- Leading implementation of projects and priorities as set by the AAUP-Oregon

Executive Committee.

Successful candidates will have:

- A demonstrated commitment to building social justice unionism.
- Experience working with diverse groups of people.
- Ability to develop budgets and manage fiscal operations.
- Experience in relational organizing and use of one to one relational meetings and structures for one to one organizing.
- Strong coaching, training and interpersonal skills.
- Knowledge of current issues in higher education and faculty unionism.
- Experience managing a legislative program.
- Demonstrated expertise in verbal and written communications.
- Bachelor's degree or equivalent required.
- Strong self-motivation, with demonstrated ability to exercise independent judgment and initiative.
- Two years' experience managing a labor organization or equivalent organization is required.
- Grant-writing is a plus.

Conditions of employment: this is a salaried position which starts at between \$72,000 and \$85,000 dependent on experience. Excellent vacation and health benefits provided.

To apply, please send resumé and cover letter to execdirectorsearch@aaup-oregon.org. We are reviewing applications through mid-March and anticipate a start date in April.